

TEAM Coordinator

From: TEAM Coordinator
To: TEAM Parents
Sent: Tuesday, September 19, 2017 1:31 PM
Subject: RE: TEAM Parent Night

Hello! Just a reminder that if you have not done so already, please RSVP for the TEAM parent night next Thursday, 9/28 from 6-7pm at the Codman Square Library. You can respond to this email or RSVP through the Evite ([Evite link](#)).

Thanks!

[TEAM Coordinator]

From: TEAM Coordinator
To: TEAM Parents
Sent: Monday, September 11, 2017 12:38 PM
Subject: TEAM Parent Night

Hello TEAM Parents!
I am writing to invite all of you to our TEAM parent night coming up in a few weeks.

TEAM Parent Night

Thursday, 9/28, 6-7pm
Codman Square Branch of the Boston Public Library
[690 Washington Street, Dorchester, MA 02124](#)

Event Invitation: ([Evite link](#))

This night is an opportunity for parents and caregivers to meet program staff, learn more about the program, ask questions, and fill out any remaining paperwork. We will also be discussing options for parents to connect with each other over the course of the TEAM year. This event is for parents only.

Please RSVP by Wed, 9/27 so we know how many people to expect. You can either RSVP through the Evite or by responding to this email.

Please note that if you are not able to attend, we will need to make arrangements for all necessary paperwork to be completed so your child can fully participate in the program.

Looking forward to seeing you! Feel free to reach out with any questions/concerns by email or phone at [Number].

Best,
TEAM Coordinator